

# **TENDER DOCUMENT**

**E-Procurement**

**INVITING RE-TENDER FOR THE SUPPLY  
AND INSTALLATION OF LIBRARY FURNITURE**

**AT CENTRAL LIBRARY  
RAYALASEEMA UNIVERSITY, KURNOOL**

**ANDHRA PRADESH**



**RAYALASEEMA UNIVERSITY**

Pasupala, Nandyal Road, Kurnool Dist, Andhra Pradesh

Tender No.: RUK/Lib-Furniture /Re-tender/2022/03

Dated. 29.06.2022

## NOTICE FOR INVITING RE-TENDER

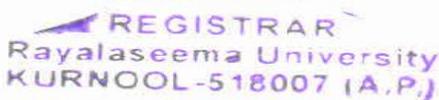
### FOR THE SUPPLY AND INSTALLATION OF LIBRARY FURNITURE TO CENTRAL LIBRARY THROUGH eProcurement

Royalaseema University, Kurnool invites sealed Tender through eProcurement from the registered/reputed original manufacturer (OEM) for Supply AND INSTALLATION OF LIBRARY FURNITURE for University Central Library as per the list-given. Those who fulfill the requirements of technical bid only will be considered for the financial bid.

Services	SUPPLY AND INSTALLATION OF LIBRARY FURNITURE for University Central Library, Royalaseema University, Kurnool, Andhra Pradesh
Advt. No.	Tender No.RUK/Lib-Furniture/Re-tender/2022/03, dtd.29.06.2022
Office Address	The Registrar, Royalaseema University, Kurnool, A.P – 518007
Amount of EMD	Bid should be accompanied with a sum of Rs.1,00,000/- towards EMD in favour of Registrar, Royalaseema University, Kurnool and payable at Kurnool
Date of Tender	29 <sup>th</sup> June 2022: 03.00 PM
Closing Date & Time for downloading the Tender	6 <sup>th</sup> July 2022: 04:00 PM
Submission of Tender	6 <sup>th</sup> July 2022: 05:00 PM
Date & time of Opening Tender at Royalaseema University, Kurnool	7 <sup>th</sup> July 2022: 04:00 PM
Bid Validity	The tender submitted should remain valid for 45 Days from the date of opening of bid.

**Note:** The dates stipulated above are firm and under no circumstances they will be relaxed unless extended by an official notification or happen to be Public Holidays. For the assistance in the online submission issues, the bidder may contact the help desk of M/s.VUPADHI (<https://tender.apecurement.gov.in>) at their e-mail address: contact@vupadhi.com, Phone: 08645-246370/71/72/73/74.

Note: This Tender Document is not transferable.

  
REGISTRAR  
  
REGISTRAR  
Royalaseema University  
KURNOOL-518007 (A.P.)

## SECTION-I

### ELIGIBILITY CRITERIA AND PROCEDURE FOR TENDER SUBMISSION

1.	<p><b><u>Eligibility Criteria</u></b></p> <p>The bidder should possess and furnish all requisite documents, registrations etc.,. The bidder should possess Certificates like:</p> <ol style="list-style-type: none"> <li>1. Brand-Registration certificate issued by the Government of India for having registered the company under Trade mark registration.</li> <li>2. Firm registration certificate from Registrar of companies/Societies/MSME.</li> <li>3. Goods &amp; Service Tax registration certificate.</li> <li>4. PAN Number of the firm/individual.</li> <li>5. Income Tax returns of recent 3years.</li> <li>6. The bidder should have a turnover of <b>at least Rs.5 crores</b> for the last 3 financial years.</li> <li>7. The Bidder must submit an undertaking on its letter head that they have not been blacklisted by any State/Government/Central Government/PSU Department in India.</li> <li>8. Bidder should have executed similar or higher, nature of work for <b>worth of Rs.1Crore</b> or above in any one of the financial years</li> <li>9. Original Equipments Manufacturer (OEM) Authorization Letter needs to be submitted for this specific tender.</li> <li>10. The copy ISO Certificate should be provided</li> <li>11. The copy BIFMA should be provided</li> <li>12. The bidder should furnish the Annexure-II providing compliance to the Technical Specification listed along with relevant brochure, certificate, etc.(Compliance Report should be enclosed with duly signed)</li> </ol> <p style="text-align: center;">In case of non-submission of certificates, The Registrar, Rayalaseema University reserves the right to take any appropriate action including the cancellation of tender of the respective bidder. In this regard the decision of The Registrar, Rayalaseema University is final and binding on the bidders without any recourse.</p>	
2.	<p><b><u>Procedure for Bid Submission</u></b></p> <ol style="list-style-type: none"> <li>1) Bids shall be submitted online.</li> <li>2) The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website <a href="http://www.apecurement.gov.in">http://www.apecurement.gov.in</a>. The bidders who are desirous of participating in e-procurement shall submit their <b>Technical bids, financial bid as per the standard formats</b> available at the e –market place. The bidders should scan and upload the below mentioned documents and submit all the hardcopies duly attested to the Registrar, Rayalaseema University on or before the schedule date and time of opening the technical bid. <ul style="list-style-type: none"> <li>• Goods &amp; Service Tax registration.</li> <li>• Pan Card of the firm/individual.</li> <li>• Income Tax paid receipts for the last year of the firm.</li> <li>• Firm registration certificate from Registrar of companies/Societies/ MSME</li> <li>• The Bidder must submit an undertaking on its letterhead that they have not been black listed by any State/Government/ Central Government/ PSU Department in India.</li> </ul> </li> </ol> <p><b>NOTE:</b></p> <ol style="list-style-type: none"> <li>1) After tendering, all Bidders should submit the attested copies of the uploaded certificates as specified above to the Registrar, Rayalaseema University, Kurnool on or before the scheduled date and time of opening of Technical Bids, failing which their tender will be summarily rejected.</li> <li>2) The Bidder shall authenticate the bid with his digital certificate for submitting the bid electronically on eProcurement Platform and the bids not authenticated by Digital certificate of the bidder will not be accepted on the eProcurement platform.</li> </ol>	
3.	General Terms and Conditions	AS PUBLISHED IN THE NOTICE INVITING TENDER.

## **Procedure For Submission of Tender on E-Procurement Platform (E-Tendering)**

1. The bidder shall submit this response through Bid submission to the tender on e-Procurement platform at [www.apecurement.gov.in](http://www.apecurement.gov.in) by following the procedure given below. The bidder would be required to **register on the e-procurement marketplace** <http://www.apecurement.gov.in>
2. Should submit their bids online only. **Offline bids shall not be entertained** by the tender inviting authority for the tenders published in e-procurement platform.
3. The bidders shall submit their eligibility and qualification details, **Technical bid, Financial bid** etc., in the online standard formats displayed in e-Procurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids and other certificate/documents in the e-Procurement web site. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.
4. **Hardcopies:**
  - i) Attested copies of all original hard copies of the uploaded scanned copies by successful bidder must be submitted along with tender document to the tender inviting authority.
  - ii) Rayalaseema University, Kurnool shall carry out the technical evaluation solely based on the uploaded certificates/documents in e-Procurement system and open the financial bids of the respective bidders after evaluation of technical bids.
  - iii) Rayalaseema University, Kurnool will notify the successful bidder for submission of original hardcopies of all the uploaded documents to enter the agreement.  
**Note:** The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as a proof of hardcopies submission to avoid any discrepancy.

### **5. Tender Document:**

The bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender Document and seek clarification if any from the Tender Inviting Authority. Any offline bid submission clause in the tender document could be neglected.

The bidder has to keep track of any changes by viewing the Addendum/Corrigendum issued by the Tender Inviting Authority on time-to-time basis in the e-Procurement platform. The Department calling for tenders shall not be responsible for any claims/problems arising out of this.

### **6. Bid Submission Acknowledgement:**

The bidder shall complete all the processes and steps required for Bid submission. The system will generate an acknowledgement with a unique bid submission number after completing all the prescribed steps and processes by the bidder. Users may also note that the bids for which an acknowledgement is not generated by the e-Procurement system are treated as invalid or not saved in the system. Such invalid bids are not made available to the Tender Inviting Authority for processing the bids. The Registrar, Rayalaseema University, Kurnool is not responsible for incomplete bid submission by users.

## SECTION-II

### STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID

Item	Description
EMD	<b>Rs.1,00,000/-</b> (Rupees One Lakhs only) (by way of Demand Draft from any Nationalized Bank (in favour of “The Registrar, Rayalaseema University Kurnool”, payable SBI IFSC Code SBIN00221229, Pasupula Branch or by way of Irrevocable Bank Guarantee from any Nationalized Bank, no interest will be payable. DD/BG from other than Nationalized Banks will not be accepted)
Tender Processing Fee	Rs.1000/- in the form of Demand Draft drawn from any Nationalized Bank, in favour of The Registrar, Rayalaseema University Kurnool”.
Bid Validity Period	90 days from the date of opening of commercial bid
EMD Validity Period	120 days from the date of opening of commercial bid
Variation in quantities	± 10 %
Period of signing the order Acceptance	Within 07 days from date of receipt of notification of award
Delivery Schedule	Within 40 days from the date of receipt notification of award
Payment terms	90% payment of the contract price shall be paid on receipt of supply and installation of library furniture (when 100% supplied against the particular order) in good condition. Balance 10% payment would be made against ‘Final Acceptance Certificate’ of goods to be issued by the consignee subject to recoveries, if any, either on account of non-rectification of defects/deficiencies not attended by the Supplier or otherwise.

## SECTION -III

### TENDER TERMS AND CONDITIONS FOR SUBMISSION OF TENDER:

Online (e-Tender) tenders are invited for **“Supply and Installation of Library Furniture at Central Library, Rayalaseema University, Kurnool**

The Registrar, Rayalaseema University, Kurnool, desires to have the tender in two bids i.e., (1) Technical bid and (2) Financial bid. All Tenderers should submit the attested copies of all scanned and uploaded certificates to the Tender Inviting Authority on or before scheduled date and time of opening of the technical bid as mentioned in Tender Document. The financial bids of those tenderers who are technically qualified alone, will be opened on the date and time as mentioned in the Tender Document by The Registrar, Rayalaseema University, Kurnool or any other office authorized by The Registrar, Rayalaseema University, Kurnool. The University may extend the last date by issuing an amendment in which case all rights and obligations rest with the Registrar, Rayalaseema University, Kurnool and the tenderers previously subject to the original deadline will then be subjected to the new deadline. **SUBMISSION OF TENDER DOCUMENTS ON OFF LINE WILL NOT BE CONSIDERED.**

1. The rate quoted should be inclusive of transportation, labor charges, etc. and inclusive of all taxes.
2. **“Supply and Installation of Library Furniture at Central Library, Rayalaseema University, Kurnool”** shall be as per the specifications mentioned in the tender schedule (Annexures –I & II).
3. **Delivery:- Delivery period will be 45 days from the date of signing of the contract.** The delivery quoted will be firm, definite, unconditional and on the basis of receipt of materials at destination in good condition without any bearing on the procurement of raw materials or any similar pre requisites. The commencement date and date of delivery will be indicated. The preferred delivery time, which is the essence of this specification, is indicated in the schedule. Final deliveries are however, subject to confirmation at the time of contract. Delay in delivery of materials FADS (Free at destination store) due to non-availability of railway booking non-allotment of wagons and any such reasons will not be considered.
4. Negotiations will be made in case of necessity, with the lowest selected tenderers and in this regard the decision of Registrar, Rayalaseema University, Kurnool shall be final and binding on the suppliers without any recourse.
5. The tender inviting authority i.e., the Registrar reserves the right either to reject any or all tenders without assigning any reason. In this regard the decision of Registrar, Rayalaseema University, Kurnool is final and binding on the tenderer without any recourse. Further, it is to be clearly understood by both the parties that the tender is specifically accepted by the tenderer when the tenderer files the tender before The Registrar, Rayalaseema University, Kurnool. The acceptance or rejection of the tender by The Registrar, or methodology adopted by University in short listing the companies for providing service or supply of material/materials or etc., shall not become a cause of action or ground to initiate any legal action before any Court or Courts of Law for obtaining any order, Injection, Direction etc., from the Hon’ble court or Courts to stall the proceeding related to the processing of tender, execution of work and release of payment by Rayalaseema University, Kurnool.
6. The Registrar, Rayalaseema University, Kurnool reserves the right to accept or reject any tender and to cancel the tender process and reject all tenders at any time prior to the award of contract without thereby incurring any liability to the affected tenderer or any obligations to inform the affected tenderers, the grounds of acceptance or rejection.

7. The Registrar, Rayalaseema University, Kurnool reserves the right to levy penalty as decided by the competent authority or withhold payment for any under quality material supplied by the tenderer without prejudice to its other rights. In this regard, the decision of Registrar shall be final.
8. The prices quoted shall be fixed from the date of submission of tender to the date of completion of the contract in all respects. ANY REQUESTS FOR REVISION IN THE RATE OR RATES BY THE SUPPLIER SHALL NOT BE ENTERTAINED DURING THE RATE CONTRACT PERIOD.
9. Penal claims on grounds of the supplier whatsoever like payment of interest on delayed payment of bills etc. shall not be acceptable to Rayalaseema University, Kurnool, or binding on the part of the Rayalaseema University, Kurnool.
10. The successful tenderer shall be required to execute an agreement. The Signatory should produce documentary evidence of empowering him to do so, if called upon at any time during the contract period. In case of change in the Authorized signatory it is binding on the supplier to duly inform the changes immediately to the Rayalaseema University, Kurnool.
11. The successful tenderer should execute an agreement on non-judicial stamp paper worth Rs.100/- agreeing to all the conditions of the contract. If the successful tenderer fails to execute the agreement within the time specified or withdraw the tender after the intimation of the acceptance of his tender by Rayalaseema University, Kurnool or he is unable to undertake the contract due to any other reason, his contract will be cancelled.
12. The University reserves the right to terminate / amend / modify the contract without assigning any reason or advance notice to the tenderer / supplier. Similarly, the terms of the tender may be amended/modified by University if necessary, to ensure competitiveness and quality of procurement/service.
13. SUB-CONTRACTING: The contract supply awarded should be executed by the successful Tenderer / bidder only and sub-contract of supply is not permitted.
14. Bids will remain valid for the period of Ninety (90) days from the date of bid opening prescribed by the purchaser.
15. The Supplier who applies for this tender has to furnish the declaration that they have not been black listed by any of the organizations / agencies. Any wrong declaration in this regard which comes to the notice at a later date will disqualify them from tendering in future in University and the tenders received shall be automatically rejected.
16. No supplier shall be allowed at any time on any ground what so ever to claim revision or modification in the prices quoted by him, Conditions such as Subject to Availability Supplies will be made as and when supplies are received etc, will not be considered under any circumstances.
17. Any effort by a bidder to influence the purchaser in its decisions wait on bid evaluation, bid comparison, or contract award will result in the rejection of the Bidder's bid.
18. In the event of any legal dispute arising out of the tenders, such dispute would be subject to the jurisdiction of the civil courts at Kurnool District only.

**Additional conditions:**

1. Quantity should be supplied with in stipulated time, partly (or) as and when required (or) wholly as per the work order.
2. **Prices should be quoted inclusive of all taxes and transportation, labor charges etc.,**
3. Transportation and labor shall be arranged by the agency concerned. The agency shall wholly own the responsibility in the event of any leakages / damages / accident / natural disaster during transportation.
4. Rate contract may be entered with more than one bidder at the lowest rate for the given specifications to meet the demand of work.
5. Penalty: Incase of default by successful bidder, the Registrar, Rayalaseema University, Kurnool has right to impose the penalties that may be deemed fit to recover from the bidder and amount equivalent to that incurred without prejudice to his other rights including the right to cancel the order without pre-notice.
6. This University will release payment on satisfactory installation and after obtaining necessary certification from the designated authority.
7. Rayalaseema University, Kurnool holds no responsibility for the delay in release of payment in the event of any audit objection(s).
8. The technical specifications and configuration must be in accordance to the specifications stated in Annexures I & II.

**Technical bids will be evaluated first. The financial bids of the successful technical bidders only will be evaluated for finalizing the bidders.**

**Date:**



**Eligibility Criteria**

1	Brand -Firm registration certificate/ Trade mark registration from Registrar of companies /Societies/MSME	<b>Mandatory</b>
2	Goods & Service Tax registration	<b>Mandatory</b>
3	PAN Number of the firm / individual	<b>Mandatory</b>
4	IT returns for the last 03 financial years	<b>Mandatory</b>
5	The Company ISO Certificate should be provided	<b>Mandatory</b>
6	The Company BIFMA Certificate should be provided	<b>Mandatory</b>
7	OEM Authorization Letter needs to be submitted for this specific tender	<b>Mandatory</b>
8	The bidder should furnish the Annexure-II providing compliance to the Technical Specification listed along with relevant broucher, certificate etc., (Compliance Report Should be enclosed with duly signed)	<b>Mandatory</b>
9	The bidder should have a turnover of at least Rs.5crore for The last 3 financial years.(cumulative)	<b>Mandatory</b>
10	The bidder should submit/give declaration stating that they are not debarred / blacklisted by any State Government, Central Government & State Govt. Undertakings / enterprises / Organizations and by any other Quasi Government Bodies / Organizations in India for non-satisfactory performance, corrupt & Fraudulent or any other unethical business practices during past 3 financial years.	<b>Mandatory</b>

**Signature of the bidder with full address,**

**Contact Number(s) and Mail ID**  
(To be signed by the authorized signatory)

**ANNEXURE- 1**

**TECHNICAL BID**

1.	Name of the firm	M/s.
2.	Details of Tender Cost (Processing Fee (Non refundable)  (Submission of documentary proof.)	Rs. 1,000/- D.D. No. _____ dated: _____
		Name of Bank _____
		DD in favour of Registrar, Rayalaseema University, Kurnool (Payable at Kurnool)
3.	Details of EMD  Submission of documentary proof.)	Rs. 1,00,000/- D.D. No. _____ dated: _____
		Name of Bank _____
		DD in favour of Registrar, Rayalaseema University, Kurnool (Payable at Kurnool)
4.	Contact Details	Postal Address
		.....
		.....
		.....
		Tel No.
		Mobile:
		E-mail:
5.	Details of Registration with GST	
	<i>Enclose Copy / proof</i>	
6.	PAN Details <i>Enclose Copy / proof</i>	
7.	GST No: <i>Enclose Copy / proof</i>	
8.	Documentary Proof for (IT Returns above 5 Crores for last 03 Years)	
	a) Proof for Annual Turnover	2018-19 Rs.
		2019-20 Rs.
		2020-21 Rs.
b) Proof for experience criteria		

\*\*\* DD in favour of Registrar, Rayalaseema University, Payable at Kurnool.

Place:

Authorized signature of the firm along with seal

Date:

**ANNEXURE -II**

**FINANCIAL BID**

**Technical Specifications for “Supply and Installation of Library Furniture at Central Library, Rayalaseema University, Kurnool”**

<b>Sl. No.</b>	<b>Type of Furniture with Technical Specifications</b>	<b>Quantity Required Nos.</b>	<b>Rate per Unit</b>	<b>Total Amount</b>
<b>1.</b>	<b>Branded Collapsible Type Powder Coated Binary Steel Shelving: 432cms Long Shelving</b> having bay of either side seven tanks processed powder coated Cold Rolled Cold Annealed steel structure; Either side slotted pillars attached to steel sections of dimensions <b>195cms Height and 54cms depth</b> in the externally shelving to covered with multiple ribbed edge folded heavy sections attached to poles at edges. Only slotted pillars are provided in between; Bay Panels are held firmly using two Cold Rolled Steel Panel holders which are grooved to slotted pillars; Pillars are joined using two inter links; One row is made up of Six slotted pillars provided; One Hundred and Twenty panel holders are provided; Sixty Bay panels and Ten inter links are provided; Cold Rolled Steel Panels 1mm Thick , panel holders 1.2mm Thick , slotted pillars 1.2mm Thick and 1.6mm (3mm) Thick boat-like pillar foundation , Cold Rolled Inter Links Rods 1.6mm Thick and End Cold Rolled steel sections 1mm thickness; with completely seven tank process degreasing, phosphating and then 50- 60 microns powder coating burger make and then oven baked at 180 degree centigrade for durability and lustrous finish.	<b>20</b>		
				
<b>2.</b>	<b>Branded Cold Rolled Cold Annealed Steel Grippers:</b> Manufactured using Prime quality Cold Rolled Cold Annealed 2mm Thick steel dye formed with completely seven tank processes degreasing, phosphating and then 50- 60 microns powder coating burger make and then oven baked at 180 degree centigrade for durability and lustrous finish for the smooth edges and long life.	<b>1000</b>		

3.	<p><b>Branded Wooden Bound Literature Demo Cabinet:</b>  Manufactured using ISI graded Eighteen mm thick ISI graded laminated PLB with teakwood beading, Cabinet having provision for to demo <b>Twelve Bound Literatures</b> at a time in this cabinet Providing and provision for tilting type shelves to hold bound literatures, compartments are provided beneath of every hole to accommodate previous bound literatures. The cabinet is below Cold Rolled Cold Annealed powder coated stand is fixed at the bottom of the cabinet provided with bushes. Measurements is <b>150cms Height, 85cms Width &amp; 38cms Depth.</b></p>	06		
4	<p><b>Branded Reference Carrel Seating with Arms:</b>  Manufactured using one inches 1.6mm round cold rolled Steel understructure with 1mm thick Perforation seat and back fixed welded, ISI graded Polyurethane soft and superior quality arms is fitted with the steel arms. Height of the seating is eighteen inches seat and twenty eight inches is back.</p>	200		
5	<p><b>Branded Flexible Type Digital Browsing Structure in collapsible mechanism:</b> Individual browsing measurements - 90cms X 60cms X 75cms; Each browsing Structure with front ISI grade 2.5cms thick MDF Post formed curved work space. The structure comes with built in guides for provision electrical and LAN.</p>	120		
6	<p><b>Branded Member Transaction Lobby(Issue Counter):</b>  Providing and fixing using 50mm x 50mm cold rolled steel verticals full covered with perforation sheet. It is provided with front portion Binary system. Provided and fixing with ISI graded 25mm thick PLB board with 2mm pVC edge binding fixed on the top of the steel frame. Inside the lobby is given provision for the two persons for sitting provided with two numbers and two sets of storage cabinets, with locking system. Provision for the CPU steel trolley and ABS pullout keyboard (EBCO Brand ) for the lobby provided. Front portion and both sides covered with border designed perforation sheet and twenty five mm thick ISI graded laminated plb fixed inside the lobby should be provided for the storage of the shelves for keeping book and also backside of the lobby provided with pullout single door. Overall dimension of the lobby is height 120cms &amp; 75cms, width is 330cms and depth is 330cms. Depth of the sides storage for the three sides is 45cms and depth of the front portion is 25cms and 75cms.</p>	01		
7	<p><b>BRANDED EXECUTIVE CARREL SEATING ( Art Leather finish )</b>  Branded Executive High Back Carrel Seating providing and fixing of superior quality moulded cushion seat and backrest, It is provided with Polyurethane resting and hydraulic system is provided for the bottom of the seating and tilting mechanism is given, back support should be provided ergonomically powder coated steel Bottom with high quality castors are fixed for the five sides. Seat height should be 45cms, and backrest is 90cms.</p>	01		
<b>Grand Total</b>				

- **Prices inclusive of all taxes should be quoted.**

**Terms and Conditions:**

1.The bidder should submit/give declaration stating that they are not debarred/blacklisted by any State Government, Central Government, Central & State Govt. Undertakings/ enterprises / Organizations and by any other Quasi Government bodies/Organizations in India for non-satisfactory performance, corrupt & Fraudulent or any other unethical business practices in the last 5 financial years as on bid calling date. If the bidder is debarred/ blacklisted as mentioned above, such bidder becomes ineligible to participate in the bidding process. In case of any concealing of information relating to blacklisting or pending of cases as mentioned above or submission of fake information/fake documents, Rayalaseema university reserves the right to cancel the work order/contract allotted, apart from forfeiting EMD/PBG. Rayalaseema University reserves the right further to take penal action on the bidder.

2. **Warranty: 3 years onsite warranty**

3. Bidder experience:

- a) Minimum cumulative turnover of the bidder for the Last 3 financial years: 5 crores
- b) Years of Past Experience Required: Minimum 3 years

4: OEM Authorization letter

**Signature of the bidder with full address,  
Contact Number(s) and Mail ID**  
(To be signed by the authorized signatory)

**E-TENDER LETTER**

Date:

To

The Registrar  
Rayalaseema University, Kurnool.

Ref: Your tender Notice No.....Dated.....  
\*\*\*\*

I/we have read the contents of the terms and conditions mentioned in your tender schedule and its enclosures and agree to abide by the same.

I/We hereby offer to supply the articles prescribed in the schedule (or such portion thereof as you may specify on the acceptance of tender) at the price given.

I/We agree to hold this offer open for a period of ninety days (90) from the date of acceptance of tender and shall be bound by communication of acceptance dispatched within a period of 15 days from the date of opening of tenders.

I/We have also examined the requisite specifications of the material to be supplied and my / our offer is to supply the required material in accordance with the requisite specifications.

I/We have carefully considered all terms and conditions in Annexure I and II and particulars regarding settlement of disputes and we have signed the same in token of consciously accepting the same and do hereby state that we accept them without any reservations and accordingly.

I/We quote the rate inclusive of all taxes, duties, transportation, insurance etc.

The articles will be ready for delivery within.....days from the date of receipt of firm orders.

Yours faithfully

(Signature and stamp of the tenderer,  
State legal status, whether Prop., Partner,  
Registered firm, Company etc.)

## **DECLARATION**

1. I, \_\_\_\_\_ Son/Daughter/Wife of Sri \_\_\_\_\_  
Proprietor / Director / Authorized Signatory of the Service Provider, mentioned above,  
am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and  
undertake to abide by them.
3. I hereby declare that the firm has not been black listed by any department / institution in  
the State Government / Central Government due to any reason.
4. I hereby declare that the firm was not disqualified for any wrong declaration.
5. The information/documents furnished along with the above application are true and  
authentic to the best of my knowledge and brief. I/We am/are well aware of the fact that  
furnishing of any false information/fabricated document would lead to rejection of my  
tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of Authorized Person

Date:

Full Name:

Place:

Seal: